

Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD

DATE: May 11, 2021
TIME: 9:00 a.m.
PLACE: This meeting will be conducted electronically due to the COVID-19 pandemic. The public may join our Zoom meeting at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public. Attendance in the room will be limited to ten individuals at any one time.

Agenda

Call to Order and Roll Call

1. Consider Minutes for April 13, 2021, Regular Board Meeting
2. Consider Acceptance of an Agreement between the Des Moines Airport Authority and the Greater Des Moines Public Art Foundation for Installation and Maintenance of Alice Aycock “Lift Off” Sculpture (Executive Director)
3. Consider Change Order No. 5 with JBT AeroTech Corporation for the Passenger Boarding Bridge Replacement Project (Director of Engineering)
4. Consider Supplement No. 2 to Task Order No. 71, with Foth Infrastructure & Environment, LLC for Passenger Boarding Bridge Replacement Project - Construction Phase Services (Director of Engineering)
5. Consider Contract for Generator Redesign for Redundant Power Project to Waldinger Corporation (Director of Engineering)
6. Consider U.S. Customs and Border Protection (CBP) Memorandum of Agreement to Reimburse CBP for Communications and Information Technology Equipment and Services (Executive Director)
7. Consider Second Amendment to Signature Flight Services, LLC Lease (Director of Finance)
 - a. **Public Hearing** regarding Second Amendment to Signature Flight Services, LLC Lease; and
 - b. Consider approval of Second Amendment to Signature Flight Services, LLC Lease.
8. Consider Supplement No. 2 to Task Order No. 65, with Foth Infrastructure and Environment, LLC for Ground Support Equipment Maintenance Facility Design into the Signature Hangar Leasehold Area (Director of Engineering)

9. Consider Reconstruct Runway 5/23 Phase 2 Project (Director of Engineering)
 - a. **Public Hearing** regarding the plans, specifications, form of contract, and estimated total cost for the Reconstruct Runway 5/23 Phase 2 Project;
 - b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Reconstruct Runway 5/23 Phase 2 Project;
 - c. Consider approval of Federal Aviation Administration Grant No. 80 associated with Reconstruct Runway 5/23 Phase 2 Project;
 - d. Consider award of contract for the Reconstruct Runway 5/23 Phase 2 Project to Flynn Company Inc. in the amount of \$21,432,564.58; and
 - e. Consider Professional Services Agreement, Task Order No. 77 with Foth Infrastructure & Environment, LLC for Reconstruct Runway 5/23 Phase 2 Project - Construction Phase Services.

10. Financial Report (Director of Finance)

11. Briefing (Executive Director)

12. Next Meeting

- a. June 8, 2021, Regular Board Meeting

13. Adjourn

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for April 13, 2021, Regular Board Meeting**
- 2. Consider Acceptance of an Agreement between the Des Moines Airport Authority and the Greater Des Moines Public Art Foundation for Installation and Maintenance of Alice Aycock “Lift Off” Sculpture (Executive Director)**

An agreement has been negotiated for the installation and maintenance of the art sculpture that has previously been discussed at Board meetings. The Greater Des Moines Public Art Foundation will fund the sculpture and be responsible for installing it on a platform designed by the artist’s team and constructed through an Airport Authority construction agreement. Once installed, the Airport Authority will be responsible to insure and maintain the sculpture. Either party may request that the sculpture be relocated by providing 180 days’ notice.

Part of the agreement, Exhibit D, is a Non-Exclusive Limited Copyright License that allows a royalty-free use of the Artwork for promotional purposes of the Airport and/or City of Des Moines but prohibits its use for commercial gain. Exhibit D is an agreement between the Artist, Alice Aycock, and the Airport Authority.

Staff Recommendation:

- a. Approve an Agreement between the Des Moines Airport Authority and the Greater Des Moines Public Art Foundation for Installation and Maintenance of Alice Aycock “Lift Off” Sculpture.
 - b. Approve Exhibit D, a Non-Exclusive Limited Copyright License for the Chairperson’s signature.
- 3. Consider Change Order No. 5 with JBT AeroTech Corporation for the Passenger Boarding Bridge Replacement Project (Director of Engineering)**

The Airport Authority Board approved Resolution A20-058 at the May 12, 2020, Board meeting which approved the purchase and replacement of passenger boarding bridges (PBB). The bid documents for new passenger boarding bridges established pricing for the replacement of PBBs in FY2020, FY2021, and FY2022. The purchase of four additional bridges was included in the Airport Authority’s FY2021 approved budget. The purchase of the last three PBBs was not included in the FY2021 approved budget, but Authority staff would like to proceed with their purchase for timing purposes. Authority staff would like to proceed with the purchase and replacement of PBBs at gates A1, C2, and C4. Total cost of the last three PBB is \$1,888,734.00. Replacement of the PBBs is part of the Airport Terminal Project.

Staff Recommendation: Approve Change Order #5 with JBT AeroTech Corporation for the Passenger Boarding Bridge Replacement Project in the amount of \$1,888,734.00.

4. Consider Supplement No. 2 to Task Order No. 71, with Foth Infrastructure & Environment, LLC for Passenger Boarding Bridge Replacement Project - Construction Phase Services (Director of Engineering)

During the Passenger Boarding Bridge Replacement Project to occur in 2021, the consultant will provide contract management, construction administration, construction testing, and construction observation for the project. The negotiated amount of the agreement is \$73,500.00.

Staff Recommendation: Approve Supplement No. 2 to Task Order No. 71 with Foth Infrastructure & Environment, LLC in the amount of \$73,500.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

5. Consider Contract for Generator Redesign for Redundant Power Project to Waldinger Corporation (Director of Engineering)

This project will reallocate an existing 750 kW generator to provide backup power to items/areas within the Terminal Concourse & Stem. This generator became available for use once the new Airfield Lighting Vault became operational, which includes a new generator. With the experience of the derecho behind us, the goal of Authority staff is to provide backup power to additional essential items identified to keep airlines, concessions, and life safety equipment functional during a power outage. The engineer's estimate for the project was \$129,771.51, below the bid threshold of \$139,000.00 for competitive bidding. Accordingly, Authority staff requested competitive quotes from three local electrical contractors. The lowest responsive, responsible quote received was \$130,991.21 from Waldinger Corporation.

Staff Recommendation: Approve a contract with Waldinger Corporation for Generator Redesign for Redundant Power Project in the amount of \$130,991.21 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

6. Consider U.S. Customs and Border Protection (CBP) Memorandum of Agreement to Reimburse CBP for Communications and Information Technology Equipment and Services (Executive Director)

In 2015, the Airport Authority relocated the Customs and Border Protection (CBP) office and brought the new facilities up to CBP specifications. Included in that transaction was a zero-dollar lease, which terminates on March 31, 2039. In exchange for the Government's agreement to locate inspection services on the Airport, the Authority agreed to provide and pay for all services, utilities, maintenance, and communications and IT equipment necessary for the proper operation of the CBP facility.

CBP is now updating their communications and IT services as allowed in the lease and have requested a Memorandum of Agreement to Reimburse them for the purchase of equipment, not to exceed \$83,239.92, and estimated annual recurring costs of \$16,003.92 for services.

Staff Recommendation: Approve U.S. Customs and Border Protection (CBP) Memorandum of Agreement to Reimburse CBP for actual costs of communications and information technology equipment in an amount not to exceed \$83,239.92, and annual service costs, estimated to be \$16,003.92, and authorize the Executive Director to sign the Memorandum of Agreement to Reimburse CBP.

7. Consider Second Amendment to Signature Flight Services, LLC Lease (Director of Finance)

a. Public Hearing Regarding Second Amendment to Signature Flight Services, LLC Lease

The Authority plans to relocate the current Building # 7 to a site adjacent to the Signature leased ground. The Authority also plans to construct a 6,000 building that Signature will use for Ground Service Equipment storage and maintenance. The proposed lease amendment has been negotiated to lease the additional land and both buildings for the existing term of Signature's ground lease in the south quadrant.

b. Consider approval of Second Amendment to Signature Flight Services, LLC Lease

Staff Recommendation: Approve the second amendment to the Signature Flight Services, LLC lease.

8. Consider Supplement No. 2 to Task Order No. 65 with Foth Infrastructure and Environment, LLC for Ground Support Equipment Maintenance Facility Design for the Signature Flight Support Leasehold Area (Director of Engineering)

This supplement to the agreement will provide design services to include detailed work, services, materials, equipment and supplies necessary to provide plans and specifications for the construction of an estimated 6,000 square foot maintenance facility for ground support equipment (GSE). This facility will be leased to Signature Flight Support and located just to the south of their new Fixed Based Operator (FBO) hangar, located in the South Quadrant of the Airport. The negotiated amount of the agreement is \$134,500.00. The project is not listed in the Authority's FY2021 budget.

Staff Recommendation: Approve supplement No. 2 to Task Order No. 65, with Foth Infrastructure and Environment, LLC for a ground support equipment maintenance facility design in the amount of \$134,500.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

9. Consider Reconstruct Runway 5/23 Phase 2 Project (Director of Engineering)

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the Reconstruct Runway 5/23 Phase 2 Project

This contract is for the reconstruction of approximately 1,825 linear feet of Runway 5/23 between Taxiway D and the end of Runway 23. The project also includes the reconstruction of approximately 1,740 linear feet of Taxiway P between Taxiway D and Taxiway P1/Golf, and relocating the existing taxiway connector of Taxiway Bravo between Taxiway P and the Terminal Apron. With this reconstruction, the Runway 23 end will be raised 2.5' to bring the runway closer to design standards and assist in the siting of the future Terminal.

The Engineer's estimate for this project is \$22,968,271.00 and it is eligible for Federal Aviation Administration Airport Improvement Project (AIP) grant funding at the normal 90/10 split.

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Reconstruct Runway 5/23 Phase 2 Project

Staff Recommendation: Approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the Reconstruct Runway 5/23 Phase 2 project.

c. Consider approval of Federal Aviation Administration Grant No. 80 associated with Reconstruct Runway 5/23 Phase 2 Project

Staff Recommendation: Authorize the Executive Director to accept and sign the grant agreement No. 80 with FAA for the improvement and authorize the Director of Engineering and Planning to accept and close out this grant when completed in accordance with the contract documents.

d. Consider award of contract for the Reconstruct Runway 5/23 Phase 2 Project to Flynn Company Inc. in the amount of \$21,432,564.58

The lowest responsive, responsible bidder was Flynn Company Inc. in the amount of \$21,432,564.58.

Staff Recommendation: Subject to an FAA grant award, approve the contract with Flynn Company Inc. in the amount of \$21,432,564.58 for the improvement; authorize the Executive Director to sign the contract with Flynn Company Inc.; and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

e. Consider Professional Services Agreement, Task Order No. 77 with Foth Infrastructure & Environment, LLC for Reconstruct Runway 5/23 Phase 2 Project - Construction Phase Services

During the Reconstruct Runway 5/23 Phase 2 Project, the consultant will provide contract management, construction administration, construction testing, and construction observation for the project. These services are FAA AIP funded at the normal 90/10 split and will be reimbursed through grant No. 80. The negotiated amount of the agreement is \$1,277,238.00 and the agreement was reviewed for an independent fee estimate.

Staff Recommendation: Subject to an FAA grant award, approve the professional services agreement No. 77 with Foth Infrastructure & Environment, LLC in the amount of \$1,277,238.00; authorize the Executive Director to sign the contract upon receipt of the grant; and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

10. Financial Report (Director of Finance)

11. Briefing (Executive Director)

12. Next Meeting

a. June 8, 2021, Regular Board Meeting

13. Adjourn